

*Incarnation Lutheran Church  
Annual Congregational Meeting Minutes  
Sunday, February 09, 2025*

Submitted by Kevin Roloff, Secretary

Presiding Officer: Tracy Strantz

Other Scheduled Presenters: Mike Vant, Treasurer; Brad Solberg, Interim Administrator; Janet Karvonen-Montgomery, Pastor

ZOOM Facilitators: Greta Grosch and Gil Hartley

1. Welcome & Call to Order: Tracy Strantz
  - a. Quorum reached.
  - b. Review of process for voting, motions, and questions.
2. Adoption of the Agenda (MSC)
3. Opening Prayer: Pastor Janet Karvonen-Montgomery
4. Minutes of 2024 Congregational Meetings
  - a. Review and adoption of Minutes from February 18, 2024 (MSC)
5. Leadership Report
  - a. 2025 Council Priorities and Highlights, including:
    - i. Video message from Senior Pastor Kai Neilsen.
    - ii. Open the Facility Task Force.
    - iii. Proposed Amendment to Constitution and Bylaws C.12.05.  
MOTION to approve a revision of the Bylaws as recommended by the Finance Committee and the Congregation Council (MSC).
6. Treasurer's Report: 2024 Financial Review and Highlights, including
  - a. Statement of Financial Position for 2024.
7. 2025 Budget Proposals
  - a. Review of 2025 Budget.
  - b. Adoption of 2025 Budget:
    - i. MOTION to Adopt Proposed 2025 Budget (MSC)
      1. Discussion and questions.
  - c. Review of Building for Our Future capital projects
    - i. MOTION to adopt proposed Building for Our Future capital projects (MSC)
8. 2025 Capital Projects Timeline
9. Staff Recognition for Years of Service as of 2024
10. New Business/Questions
11. Closing Prayer
12. Adjourn

*Incarnation Lutheran Church  
Annual Congregational Meeting Minutes  
Sunday, November 16, 2025*

Submitted by Kevin Roloff, Secretary

Presiding Officer: Tracy Strantz

1. Welcome & Call to Order: Tracy Strantz
2. Quorum reached
3. Transfer of presiding officer role to Ted Trahan, Council Vice President
4. Nominations process
  - a. Recognition of the Nominating Committee members
  - b. Review of the nominating process
  - c. Review of the voting process
5. Presentation of nominees for elected roles
  - a. Council
    - i. Recognition of returning and outgoing council members
    - ii. Nominees
      1. Rebecca Bergman
      2. Matt Cambronne
  - b. Synod Assembly Representatives
    - i. Recognition of returning synod assembly representatives
    - ii. Nominees
      1. Patti and Bryce Williams
  - c. Endowment Fund Committee
    - i. Recognition of returning and outgoing Endowment Fund Committee members
    - ii. Nominees
      1. Dan Kvinge
      2. Craig Ratz
      3. Donna Rauch
      4. Dan Salisbury
6. **Motion to approve the nominees for Council, Synod Assembly Representatives and Endowment Fund Committee, each for three-year terms (MSC)**
7. Adjourn